GO MAINE Tip Sheet

Go to: https://gomaine.agilemile.com/une or **download the mobile app on your smartphone**!

To Join:
- o Click green Join button
- o Affirm that you are associated with UNE
- o Enter your name, email (using UNE email will allow you to connect specifically with other UNE people) and create a password, then click Join

To create your profile (minimal information is needed):
- o Click the blue Account button in the top ribbon
- o Click the green Profile button in the drop-down menu
- o Answer the questions provided to help them narrow down your matches
- o Notes:
  - o You can block members that you don't want to see you
  - o You can enter your street name only, without your house number, to maintain some privacy
  - o You can sync with Facebook if you want to connect with other Facebook friends

To Find Rides:
- o Click the Find Rides button in top, blue ribbon, or touch bottom "rides" search icon on mobile app
- o Select the type of trip (ex. commute, event, or single trip) from the drop-down menu
- o It should load with your HOME for point "A"
- o For Point "B", you can type in "University of New England" and select which campus you need to get to
- o Matches will appear in the left column for each mode of transportation – click on "carpool" to see your matches
  - o To narrow your matches, click the icon ⊶ and answer the prompts – **by clicking "same org" you will be matched only with other UNE people**
  - o **To broaden your matches, click** 🅿 Park and ride **and then click on the park and ride location where you could meet up with someone on your way to campus** (alternatively you could pick a grocery store or other public place on your way as your starting point "A" location)
- o Click on the user name in the list that appears next to the left "matches" pane to view your match's profile information – these are arranged in order from closest distance to furthest distance to your home location – and connect with them through the app or by email

To Record a Trip:
- o Click on the blue TRIPS button in top ribbon, or touch bottom "trips" icon on mobile app
- o Select "record a trip"
- o Enter the information requested
  - o If you make that particular trip regularly, saving it will save you time in the future

Rewards Notes:
- o By signing up, you earn 1,000 points to be used toward REWARDS
- o To earn more rewards, you need to "record a trip" under the TRIPS tab
- o To have rewards mailed to your home, you'll need to complete your address under the Account > Contact Info tab
- o Emergency Ride Home (ERH) benefit is available 4 times per calendar year to regular users
  - o You must have recorded 6 one-way or 3 round trips in the week preceding the ERH benefit
  - o You can ERH benefit in the Rwards tab
  - o For more information about ERH, see: http://www.gomaine.org/emergency-ride-home-benefit/